**Joint Project Description Form**

1. *The application form (including Section 7)* ***must not exceed******20 pages*** *and must be typed using the minimum font size of 10 with single spaced lines. Do not change the established formats of the tables. Explanations written in italics can be deleted.*
2. *Application form* ***must be prepared in English****.*
3. *Please complete* ***all the sections for all partners******from different countries*** *involved in the project****.***
4. *Keep in mind that* ***a budget form*** *needs to be filled for the details of requested project budget* ***at the end of this Form.***

**Full title of the project**

**Related specific thematic area(s) of the call**

*Please write down thematic areas of the call your project responds to*

**Relevance regarding the topic of the call**

*Please describe how the project fits the scope of call (max. 1/2 page)*

**Summary of the project** *(publishable abstract, max. 300 words):*

*Please describe the following aspects in separate paragraphs.*

*i) Scientific/Technological Excellence*

*ii) Methodology*

*iii) Project Management*

*iv) Importance of International Collaboration*

*v) Impact*

**Keywords:**

*Write down up to 10 keywords*

**Partners involved in the project**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner Number[[1]](#footnote-1)** | **Country** | **Full Name of Partner Organization** | **Organisation Type** | **Name of Principal Investigator (PI)[[2]](#footnote-2)** | **Funding applied[[3]](#footnote-3)** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **Total** | | | | |  |

# *Please add additional lines if applicable*Section 1: Short CVs for all PIs (One-page maximum for each participant)

Chinese PI:

|  |
| --- |
| 1. **Country** |
| **2. Family Name, Given Name** |
| **3. Present Occupation**  (*University, Institute, Title*) |
| **4. Representative publications (up to 5), research results and academic awards**  *(in reverse chronological order)* |

Russian PI:

|  |
| --- |
| 1. **Country** |
| **2. Family Name, Given Name** |
| **3. Present Occupation**  (*University, Institute, Title*) |
| **4. Representative publications (up to 5), research results and academic awards**  *(in reverse chronological order)* |

# *Please add additional table if applicable.*

# Section 2: Scientific Excellence and Methodology

## 2.1 State of the Art

*Please describe the current national and international state of the art in the domain addressed by the project (present a literature review including, if applicable, patent/utility model/market research relevant to the project). All necessary references should be given in Section 6. (~ 1-2 pages)*

## 2.2 Project description

*Please describe detailed description of the joint research project including objectives, background, preliminary work, merits and importance of the project, scientific issues targeted, proposed methodologies applicable, innovation potential and contribution (~ 1-4 page)*

# Section 3: Project Management

## 3.1 Work plan

*Provide a work-time schedule using a Gantt chart. A graphical presentation (Pert chart or similar) which shows inter-relations of different work packages (WPs) is also expected. Literature review, preparation of progress and final reports, dissemination activities, writing articles and purchasing of any material to be used during the project should not be a separate WP. Describe the organizational structure, the management structure and the decision-making. (~ 2-3 page)*

## 3.2 Milestones, Success Criteria and Risk Analysis

*(~ 1-2 pages)*

*Please provide a list of milestones, success criteria and potential risks .*

# Section 4: Importance of International Collaboration

## 4.1 Expertise and role of each partner

*Describe each partner country in the project by using the template below*

*(max. 1 page per partner)*

|  |  |
| --- | --- |
| **Partner n (1,2,3 etc.)** | **Organisation(s) Full name** |
|  |  |
| **Expertise** | |
| *Expertise of the* ***partner country’s project team*** *related to the objectives of the project.*  *Provide a brief CV of the principal investigator highlighting research experience and list the 5 most important publications of the last three years.* | |
| **Role in project** | |
|  | |

## 4.2 Responsibilities and tasks assigned to each partner and added value of the collaboration

* *How the partners complement one another in terms of necessary expertise, technology and other resources? Describe the added value of the consortium as a whole (including complementarity, balance).*
* *Describe the added value of the consortium as a whole (including complementarity, balance).*
* *Please explain the necessity and importance of implementing the project with international collaboration.(~ 1 page)*

## 4.3 Description of significant facilities and infrastructure available to the partners and exchange activities between the partners

*(~ 1 page)*

## 4.4 Management of Intellectual Property

* *Describe the management of intellectual property rights (A consortium agreement is expected to manage the intellectual property rights, publication and exploitation plans between the partners* *once the proposed project is funded).*

*(~ ½ page)*

# Section 5: Impact

*Describe the expected academic/social/economic/environmental impact(s) of the project in relation to the project. Wherever possible, use quantified indicators and targets. (~ 1-2 page)*

# Section 6: Ethical issues

*(~ ½ page)*

*Describe any potential ethical issue that may arise during execution of the project.*

*Describe your strategies to be followed to reduce ethical risk.*

# Section 6: References

*Each reference must include the names of all authors, article/journal/book title, volume number, page numbers and year of publication. If the document is available electronically, the website address should also be shared.*

# Section 7 Budget form

**Budget Justification for NSFC**

Project title： PI： Unit：10,000 yuan

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Item** | **Sum** | **Details** |
| **（1）** | **（2）** | **（3）** |
|  | Ⅰ Expenditure | / | / |
| 1 | 1. Direct costs |  |  |
| 2 | (1) Equipment |  |  |
| 3 | a. Purchase |  |  |
| 4 | b. Trial |  |  |
| 5 | c. Modification and rental |  |  |
| 6 | (2) Materials and supplies |  |  |
| 7 | (3) Test/calculation/analysis |  |  |
| 8 | (4) Power consumption |  |  |
| 9 | (5) Travel/ Conference/ International cooperation |  |  |
| 10 | (6)Publication/Reference/ Dissemination of info/Intellectual Property |  |  |
| 11 | (7) Labour Cost |  |  |
| 12 | (8) Consulting |  |  |
| 13 | (9) Miscellaneous |  |  |

**Budget Justification for RFBR**

Project title： PI： Unit：RUB

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Item** | **Sum** | **Details** |
| **（1）** | **（2）** | **（3）** |
| 1 | Reimbursement of the organization's expenses for providing conditions for the project implementation (no more than 20%). |  |  |
| 2 | Travel expenses related to the implementation of the project, outside of the settlement where team members lives. |  |  |
| 3 | Organization and registration fees for participation in the activities of team members in order to present the results of the project. |  |  |
| 4 | Expenses for facilities and equipment. |  |  |
| 5 | Expenses for the publishing services. |  |  |
| 6 | Transport expenses. |  |  |
| 7 | Expenses for the animal nutrition and veterinary services. |  |  |
| 8 | Expenses for the manufacture of an experimental equipment, maps, diagrams, diagrams, sketches, layouts, etc. items. |  |  |
| 9 | Expenses for the research work performance (no more than 20%). |  |  |
| 10 | Expenses for the contracts performance |  |  |
| 11 | Expenses for the scientific instruments, equipment, incl. flash cards (computers, laptops, tablets, electronic books, etc. refer to equipment), spare parts, components for scientific equipment, instruments, computing and office equipment, consumables. |  |  |
| 12 | Expenses for the medicines, dressings and other medicinal products, soft equipment and uniforms, sleeping bags, special clothing and special footwear, space communications equipment, fuels and lubricants, etc. |  |  |
| 13 | Expenses for the experimental animals and products food for these animals, biological objects for experiments, etc. |  |  |
| 14 | Expenses for the safety gear during project implementation. |  |  |
| 15 | Expenses for the scientific and technical literature for the project implementation (except for library funds). |  |  |
| 16 | Expenses for the subscription of scientific and technical literature on the subject project, access to electronic scientific information resources. |  |  |
| 17 | Expenses for the software licenses, the acquisition and updating of reference and information databases. |  |  |
| 18 | Expenses for the publication of the results of the project implementation, and for intellectual property rights. |  |  |
| 19 | The cost of using the resources of the Shared Use Centers (SUC) in the implementation of the project. |  |  |
| 20 | Expenses for digitizing and photocopying archival materials |  |  |
| 21 | Expenses for communication and Web. |  |  |
| 22 | Expenses for the PI personal consumption. |  |  |

1. Please only list the partners of the project. The co-investigator(s) working under the team of principal investigator should not be listed as a partner. [↑](#footnote-ref-1)
2. **Bold** the leading principal investigator (LPI) and underline the project coordinator, if relevant. [↑](#footnote-ref-2)
3. Please indicate the currency. [↑](#footnote-ref-3)